

**BORROWER'S RELEASE AND REQUEST FOR PAYMENT**

*This section to be completed by borrower*

I, \_\_\_\_\_ as owner of the property located at  
\_\_\_\_\_  
\_\_\_\_\_, hereby authorize Neighborhood Finance Corporation to disburse  
funds to \_\_\_\_\_ in the amount of  
\$ \_\_\_\_\_ for partial/final payment of work, labor, services and/or furnished materials  
described as follows:

\_\_\_\_\_ and hereby agree to hold Neighborhood Finance Corporation harmless and hereby release Neighborhood Finance Corporation from any and all claims that I may have against Neighborhood Finance Corporation arising from or relating in any way to the payment I have hereby authorized.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*Waiver to be completed by contractor/payee when check picked up*  
**WAIVER OF MECHANIC'S LIEN**

**STATE OF IOWA, COUNTY OF POLK**

*The undersigned has been employed by the aforesaid homeowner to furnish labor, services and/or materials for construction, repair, and/or improvements to the aforesaid property. That said Company or person, has received payment as set out above, and has been paid by the Neighborhood Finance Corporation at the request of said homeowner.*

*For good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the undersigned does hereby waive and release any and all liens and rights to file and establish a mechanic's lien against the above building and improvements, and the above described premises, for labor or materials, or both, furnished by the undersigned through the date of this waiver.*

*The undersigned represents that no other person or party has any right to a lien on the above property on account of work performed or materials furnished to the undersigned by virtue of a contract or purchase order with the homeowner.*

Executed and check # \_\_\_\_\_ received this date: \_\_\_\_\_ at Des Moines, Iowa  
\_\_\_\_\_ (Date)

PARTIAL/ FINAL \_\_\_\_\_  
(circle one) (Name of Company/Contractor)

BY: \_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Please print name and Title) (Tax ID# or SS#)

\_\_\_\_\_  
(Address) (Telephone number)

Office Use Only:

Approving Inspector: \_\_\_\_\_ Date: \_\_\_\_\_ OK TO PAY